**Santa Ana College Success Team 2**

May 22, 2020

9:00-10:30am

[**Event recording + transcript**](https://cccconfer.zoom.us/rec/play/u5crIrj7qDw3SNeStgSDUaQsW468Jvqs03NN__MOxB28W3AHYwKvZOATauBIU54WlWKEEAOad14RbsFH?autoplay=true)

Success team members will:

* *Understand the 3 goals they’re responsible for as a team*
* *Understand the role they will play within the success team*
* *Meet and collaborate with peers (in the same role) across success teams*
* *Meet with and find a time to plan SAC day with their own success team members*

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| **Time** | **Agenda** |
| 8:40 am | **Join call early for prep time/ final check-in** |
| 9:00 am | **Welcome + Introductions**  **Opening reflection**   * Reflection: when you think of GP redesign, work of success team...*What kind of experience do we want our students to have at Santa Ana College?* * Read out a few responses |
| 9:05 am | **Part 1:** **Overview of success teams**   * What is a success team? (Stephanie) * 3 goals (Maria) * Roles (Maria + Stephanie)   Clarify: Communication & liaison model; not a caseload model   * + CAP coordinator (Maria)   + Faculty lead (Stephanie)   + Counseling liaison - not “the” counselor for the CAP. They are the liaisons, not caseload (Maria)   + Success coaches (Maria)   + Financial aid - not caseload; it’s a liaison role (Stephanie)   + Career coach (Stephanie) * Phased approach to staffing of the CAPs (Maria)   + Goals pertain to incoming students per CAP, which are…   + reiterate that it’s not a caseload approach * Expectations   + Meeting with success team (twice a month)   + Meeting with like roles (twice a semester; PD/ collaboration)   + SAC day meet & greet (8/17)   **Q&A**  Sia ask the questions; Stephanie/ Maria respond  Questions:  Carrie: What are the options for non-credit to get a financial aid specialist? Who is doing this for the credit teams? One of our goals is to have all of our transferring students complete FAFSA |
| 9:30 am | **Part 2: Role-alike breakout (30 min)**  Breakout & facilitators:   * CAP coordinators - Maria * Faculty leads (2 CAPs don’t have faculty lead yet) + career coaches - Stephanie * Administrative support: financial aid specialists - Robert * Counselors + success coaches - Sia   Reconceptualize goals for **non-credit**   * + Sara, Tanisha (future ed); counselors (future ed + cont ed); Steve (will have info on success coaches and counseling interns)   Agenda  **Introductions** [all groups except Robert’s]   * Choose a note-taker (**link shared in chat**) * Facilitator **share screen** of notes doc * Name, role & CAP   **Robert’s group**:   * Choose a note-taker (link shared in chat) * Facilitator **share screen** of notes doc   *Take note of key insights from this discussion. You will be tasked with sharing these insights with your own success team in the next breakout*  **Discussion questions**  Student experience   * *Opening discussion (build on reflection): What kind of experience do we want our students to have at Santa Ana College?*   Purpose: envision what student experience would look/feel like as a result of GP redesign + success team’s work. This should then inform how people define their role & role of success team as a whole.  Review goal relevant to the role   * Manage success team & oversee progress on goals * Ensure students are in the correct major / program * Ensure that Pell-eligible students are receiving their financial aid * Ensure that all new FTF in CAP have a two-semester or comprehensive student educational plan   Define role + success   * + What is our role in success teams?   + What does it mean to be “successful” in our role? How would we know/ measure progress?   Questions & anticipated challenges   * + What questions do you have about your role or success teams? What potential challenges do you anticipate?   Ideate on possibilities   * + What are you excited to do/ try as a success team member?   Reminder: *Take note of key insights from this discussion. You will be tasked with sharing these insights with your own success team in the next breakout* |
| 10:00 am | Back with whole group  Sia - Next, Part 3: success team time  Instructions for next breakout |
| 10:05 am | **PART 3: Success team time** (20 min)  CAP coordinators as facilitators   * Introductions   + Name, role, What are you most excited about joining a success team? * Share key insights from role-alike (what your role means, ideas, etc)   Student experience   * What do we want our students’ experience to be?   Maria’s group:   * Brainstorm how to recruit faculty from their CAP   Define role + success   * What is our role as a success team? * How would we know we are successful (measure progress)? * How do we reach our goals together?   *Note: this is only the beginning of this convo. This convo will continue and evolve as we phase in more members*  Introducing our team/ meeting students   * Brainstorm: how might we introduce our success team + meet incoming CAP students for SAC day? * Schedule planning time (CAP coordinator + faculty) |
| 10:25 am | **Final wrap-up**  Any burning questions?  Info/ next steps:   * SAC day 8/17 (next steps) * PD week: including starfish training |