**Santa Ana College Success Team 2**

May 22, 2020

9:00-10:30am

[**Event recording + transcript**](https://cccconfer.zoom.us/rec/play/u5crIrj7qDw3SNeStgSDUaQsW468Jvqs03NN__MOxB28W3AHYwKvZOATauBIU54WlWKEEAOad14RbsFH?autoplay=true)

Success team members will:

* *Understand the 3 goals they’re responsible for as a team*
* *Understand the role they will play within the success team*
* *Meet and collaborate with peers (in the same role) across success teams*
* *Meet with and find a time to plan SAC day with their own success team members*

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| **Time** | **Agenda**  |
| 8:40 am | **Join call early for prep time/ final check-in**  |
| 9:00 am  | **Welcome + Introductions** **Opening reflection** * Reflection: when you think of GP redesign, work of success team...*What kind of experience do we want our students to have at Santa Ana College?*
* Read out a few responses

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| 9:05 am | **Part 1:** **Overview of success teams** * What is a success team? (Stephanie)
* 3 goals (Maria)
* Roles (Maria + Stephanie)

Clarify: Communication & liaison model; not a caseload model * + CAP coordinator (Maria)
	+ Faculty lead (Stephanie)
	+ Counseling liaison - not “the” counselor for the CAP. They are the liaisons, not caseload (Maria)
	+ Success coaches (Maria)
	+ Financial aid - not caseload; it’s a liaison role (Stephanie)
	+ Career coach (Stephanie)
* Phased approach to staffing of the CAPs (Maria)
	+ Goals pertain to incoming students per CAP, which are…
	+ reiterate that it’s not a caseload approach
* Expectations
	+ Meeting with success team (twice a month)
	+ Meeting with like roles (twice a semester; PD/ collaboration)
	+ SAC day meet & greet (8/17)

**Q&A**  Sia ask the questions; Stephanie/ Maria respond Questions: Carrie: What are the options for non-credit to get a financial aid specialist? Who is doing this for the credit teams? One of our goals is to have all of our transferring students complete FAFSA |
| 9:30 am  | **Part 2: Role-alike breakout (30 min)**Breakout & facilitators: * CAP coordinators - Maria
* Faculty leads (2 CAPs don’t have faculty lead yet) + career coaches - Stephanie
* Administrative support: financial aid specialists - Robert
* Counselors + success coaches - Sia

Reconceptualize goals for **non-credit*** + Sara, Tanisha (future ed); counselors (future ed + cont ed); Steve (will have info on success coaches and counseling interns)

Agenda **Introductions** [all groups except Robert’s]* Choose a note-taker (**link shared in chat**)
* Facilitator **share screen** of notes doc
* Name, role & CAP

**Robert’s group**:* Choose a note-taker (link shared in chat)
* Facilitator **share screen** of notes doc

*Take note of key insights from this discussion. You will be tasked with sharing these insights with your own success team in the next breakout***Discussion questions**Student experience* *Opening discussion (build on reflection): What kind of experience do we want our students to have at Santa Ana College?*

Purpose: envision what student experience would look/feel like as a result of GP redesign + success team’s work. This should then inform how people define their role & role of success team as a whole. Review goal relevant to the role* Manage success team & oversee progress on goals
* Ensure students are in the correct major / program
* Ensure that Pell-eligible students are receiving their financial aid
* Ensure that all new FTF in CAP have a two-semester or comprehensive student educational plan

Define role + success * + What is our role in success teams?
	+ What does it mean to be “successful” in our role? How would we know/ measure progress?

Questions & anticipated challenges* + What questions do you have about your role or success teams? What potential challenges do you anticipate?

Ideate on possibilities * + What are you excited to do/ try as a success team member?

Reminder: *Take note of key insights from this discussion. You will be tasked with sharing these insights with your own success team in the next breakout* |
| 10:00 am | Back with whole groupSia - Next, Part 3: success team time Instructions for next breakout |
| 10:05 am  | **PART 3: Success team time** (20 min) CAP coordinators as facilitators * Introductions
	+ Name, role, What are you most excited about joining a success team?
* Share key insights from role-alike (what your role means, ideas, etc)

Student experience* What do we want our students’ experience to be?

Maria’s group: * Brainstorm how to recruit faculty from their CAP

Define role + success* What is our role as a success team?
* How would we know we are successful (measure progress)?
* How do we reach our goals together?

*Note: this is only the beginning of this convo. This convo will continue and evolve as we phase in more members* Introducing our team/ meeting students* Brainstorm: how might we introduce our success team + meet incoming CAP students for SAC day?
* Schedule planning time (CAP coordinator + faculty)
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| 10:25 am | **Final wrap-up** Any burning questions? Info/ next steps: * SAC day 8/17 (next steps)
* PD week: including starfish training
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